ASSOCIATE OF SCIENCE
NURSING
(LPN to RN program)

Student Information and Application Packet

Spring 2017

(Applications are subject to change year to year)
Dear Prospective Associate of Science Nursing Student:

I am delighted that you are interested in the Great Falls College MSU Associate of Science Nursing Program. Nursing is a profession that awards you a career for a lifetime. As a nurse for almost 30 years, I have found it to be a rewarding, exciting, yet challenging career.

Registered nurses (RNs) work to promote good health and prevent illness. They educate patients and the public about various medical conditions; treat patients and help in their rehabilitation; and provide advice and emotional support to patients' families. RNs use considerable judgment in providing a wide variety of services.

Many registered nurses are general-duty nurses who focus on the overall care of patients. They administer medications under the supervision of doctors and keep records of symptoms and progress. General-duty nurses also supervise licensed practical nurses (LPNs), nursing aides, and orderlies.

RNs can specialize: (1) by work setting or type of treatment—critical-care nurses work in intensive care units, and psychiatric nurses treat patients with mental health disorders; (2) by disease, ailment, or condition—HIV/AIDS nurses care for patients with HIV infection and AIDS, and addictions nurses treat patients with substance abuse problems; (3) by organ or body system—nephrology nurses care for patients with kidney disease, and respiratory nurses treat patients with disorders such as asthma; and (4) by population—school nurses provide care for children and adolescents in school, while geriatric nurses provide care for the elderly. RNs may also work in combined specialties, such as pediatric oncology (the care of children and adolescents with cancer) or cardiac emergency (the care of patients with heart problems in emergency rooms).

According to the U.S. Department of Labor's Bureau of Labor Statistics, "Registered nurses are projected to create the second largest number of new jobs among all occupations; job opportunities in most specialties and employment settings are expected to be excellent, with some employers reporting difficulty in attracting and retaining enough RNs." Employment of registered nurses is expected to grow much faster than the average for all occupations through 2018. In part, increases in demand are due to technological advances in patient care, which permit a greater number of medical problems to be treated. In addition, the number of elderly people is projected to grow rapidly, which should spur demand for RNs in nursing homes and long-term care facilities. Employment in home health care is expected to increase the fastest; employment in hospitals is expected to increase the least, largely because patients are being released earlier to reduce costs. Also, technological progress is making it possible to bring complex treatments to patients' homes. Achieving RN status initiates the nursing career for many graduates; but may represent the first step to an advanced nursing education for others. For example an Associate’s degree RN wishing to perform multifaceted roles in professional nursing would progress on to the Baccalaureate level.

The goal of the program is to prepare the student for the NCLEX – RN licensing exam, which can be taken upon successful completion of the course. Completion of the program does not guarantee eligibility to take the licensure exam and/or become licensed.

The Great Falls College MSU has a limited enrollment capacity. Thirty new students are enrolled in the Spring each year. The small size is advantageous to our students, allowing more individualized attention and a greater amount of hands-on experience. Due to clinical space competition and lab space, the small class size is a necessity. Limited enrollment can create a competitive student selection process. It is important to review and understand our selection process. Please refer to the Application Evaluation located in this information packet.

Information about the program and application materials for the spring entry is enclosed. Please read these materials carefully. For additional information or answers to specific questions, please contact the Health Science Program Assistant at 771.4350 or Kimberly Martin at 771.4356.

Thank you for your interest in the Associate of Science Registered Nurse Program.

Sincerely,

Kimberly Martin, MSN, RN
Program Director, Nursing Program
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Great Falls College MSU
Associate of Science Nursing
Registered Nurse

Educational Program:

The Associate of Science Nursing program is approved by the Montana State Board of Nursing. The College is also accredited by the Northwest Commission on Colleges and Universities. After prerequisite coursework is completed, the Great Falls College MSU’s Registered Nurse program consists of two consecutive semesters. The actual coursework for the Associate of Science Nursing program is competency-based and has the primary goal to prepare graduates with the knowledge, skills, and values to enter the workforce.

Students commit to a full week at Great Falls College MSU each week. They are in class or at clinical for the spring and summer semesters. This program, while very exciting, is extremely fast-paced and challenging. There are many tests, quizzes, and assignments each week, to complete prior to class/clinical outside of class time. The majority of students will find it necessary to spend outside classroom time as well as practicing lab/clinical skills. A good rule of thumb is that for every class hour, at least 3 hours in preparation or in the completion of assignments will be needed.

Program Expenses:

The Registered Nursing Students will be required to obtain ATI computer program, personal equipment and supplies, purchase uniforms, pay lab fees, and pay for transportation to field experience sites. If needed, students should begin planning early for financial aid to meet their educational needs. Approximate program costs can be found in the current catalog. [http://catalog.gfcmsu.edu/academic-programs/registered-nurse/](http://catalog.gfcmsu.edu/academic-programs/registered-nurse/)

Admission to the Great Falls College MSU:

Students must be admitted to the College prior to the submission of the Associate of Science Nursing Program Application and be in good academic standing with the institution. Therefore, no applications will be reviewed unless the applicant applies first to the College and the official transcripts are reviewed by the Registrar.

Acceptance to Great Falls College MSU requires a completed admissions application file, which may be obtained by visiting the campus, calling the College (406) 268-3700, or 1-800-446-2698, or applying online at [http://admissions.gfcmsu.edu/apply.html](http://admissions.gfcmsu.edu/apply.html)

Eligibility for Admission into the Associate of Science Nursing Program

All eligibility forms and documents are enclosed in the Associate of Science Nursing Program Information and Application Packet for Spring 2017.

To be eligible to apply for admission into the Associates of Science Nursing Program, applicants must have the following:

- Show that they have been admitted to Great Falls College MSU, have a completed admissions file and are currently in good academic standing.
- A current unencumbered Montana LPN license.
• Completed all prerequisite course work and LPN courses with a “C” not “C-“ grade or higher, and a minimum overall prerequisite GPA of 2.5.
• Prerequisite work can be taken at other institutions, but it is the applicant’s responsibility to confirm those courses equivalent to the ASN program’s prerequisites and are transferable to this institution. **All courses taken at another institution must be sent by official transcript to Great Falls College MSU Registrar’s Office.**
• **Information Regarding Transferable Courses**- send official transcript to GFC MSU Registrar’s Office

Coursework taken at other educational institutions may be designated as equivalent courses for Great Falls College MSU. For current listing of approved equivalent courses, visit the Transfer Guide under Student Information at: [https://atlas.montana.edu:9001/pls/gfagent/hwzkxfer.p_selstate](https://atlas.montana.edu:9001/pls/gfagent/hwzkxfer.p_selstate)

If you have additional questions about transferability of courses, send a written request for evaluation of your prior transcripts to the Registrar at Great Falls College MSU. Please include appropriate course descriptions and official transcripts from former colleges with your request for evaluation.

Registrar’s Office
Great Falls College MSU
2100 16th Ave S
Great Falls, MT 59405
406-771-4312

All transfer work has to be from a regionally accredited institution.

**ASN Transfer Policy:**

- Any student who has failed two nursing courses will not be considered for admission.
- Any student who has withdrawn from any nursing course(s) more than once will not be considered.
- Any transfer student must provide the **Registrar Verification Form** from their transferring institution registrar indicating the student is in good academic standing (no suspensions or probation) and is eligible to return to the institution (Form included in this packet).
- All students must meet admission requirements for Great Falls College MSU and submit application for the ASN program; acceptance into the ASN program is competitive, application does not guarantee acceptance.
- No course for transfer will be accepted unless a grade of “C” or better (not “C-“) was earned.

**Program Admission Process:**

The Associate of Science Nursing Program Admissions Committee reviews application packets and uses established admissions criteria to rank applicants for admission. The Application Evaluation form used by the committee is enclosed. Criteria for selection emphasize academic performance in PN course work, and previous education, and medical work experience. All prerequisite courses must be taken prior to submission of an application. Students must complete all of their prerequisite courses by the deadline. All applicants must have a current, unencumbered LPN license with the state of Montana.
**Equal Opportunity Policy:**

Great Falls College Montana State University is committed to the provision of equal opportunity for education, employment, and participation in all College programs and activities without regard to race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran status, gender, age, political ideas, marital or family status, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation.

The College’s Equal Opportunity Officer is the Chief Student Affairs & Human Resources Officer, 2100 16th Avenue South, Great Falls, MT 59405. Telephone: 406-771-4300

**The deadline for applications to the Associate of Science Nursing Program is November 1, 2016.**

Completed Program Application Packets may be hand delivered to Health Science Program Assistant at the College or mailed to the College.

<table>
<thead>
<tr>
<th>Contact Information</th>
<th>Mailing address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Science Program Assistant</td>
<td>Registered Nurse Program Admissions Committee</td>
</tr>
<tr>
<td>Room R 227</td>
<td>Attention: Associates of Science Nursing Program</td>
</tr>
<tr>
<td>406.771.4350 or</td>
<td>Great Falls College Montana State University</td>
</tr>
<tr>
<td>1.800.446.2698</td>
<td>2100 16th Avenue South</td>
</tr>
<tr>
<td></td>
<td>Great Falls, MT 59405</td>
</tr>
</tbody>
</table>

Please send all application items as a completed packet. Items sent separately and at random are easily lost or misfiled. We are not responsible for any late, lost or misfiled information. Please only send required documentation as other supplemental items will be discarded.

**Application Due Date: November 1, 2016.** No late applications will be accepted.

**Note:** Submission of false material in this Application Packet will be grounds for non-admission or, if discovered after admission, grounds for expulsion.

It is the applicant’s responsibility to ensure that all requirements are met by the established deadline. Deadlines, guidelines, and policies apply equally to all students; thus, there can be no exceptions.

Great Falls College MSU’s Associate of Science Nursing Program does not maintain a waiting list. Applicants must reapply each year.

**Notification of Acceptance**

Accepted students will be notified of their acceptance into the ASN program the week of December 23, 2016. You will receive and must complete the intent to enroll form, and return it to the college. If this letter of intent to enroll is not returned by the assigned date, your place will be offered to another applicant.

Accepted students will be required to provide proof of CPR certification, negative Tuberculosis test, and immunizations, including flu shots, before the beginning of the spring semester, at the nursing orientation. Students not accepted will also be notified the week of December 30, 2016. Accepted students should plan on registering for any non-nursing courses in November and attending Associate of Science Nursing Orientation and Registration (date and time to be announced).
Health Science Division Policy: Student Background Checks

- To promote patient safety and decrease institutional liability, most clinical agencies require students to have cleared a background check and/or drug screening before they will permit the student in the clinical setting. To meet these requirements, the College requires that the check/screening be done prior to placement in any clinical agency.
- Background checks/drug screenings are done at the student’s expense. Students with background checks that reveal a finding will be evaluated individually to determine whether they will be eligible for clinical placement and state licensure for their respective degree program.
- Students are encouraged to go through [Verifiedcredentials.com](http://Verifiedcredentials.com) for their background check.

Student Health Insurance:

Nursing program students entering the clinic setting must carry medical health insurance. Health insurance is available through the college for students who do not have other health insurance. Students will be financially responsible for their health care if they become ill or are injured in the clinical setting.

All GFC MSU students enrolled in 6 or more credits are required to have health insurance. For students without coverage, GFC MSU offers a program developed especially for students by Blue Cross & Blue Shield of Montana. This plan provides coverage for injuries and illnesses, on or off campus. Coverage includes hospitalization, maternity, prescription drugs, surgical services, emergency room charges, and immunizations among other things. Please contact Student Central for more information.

Student Central
Great Falls College MSU
406-771-4304

Application Scoring:

- Only students in Good Academic Standing will be eligible for program acceptance.
- For applicants, who have taken courses multiple times; the most recent verifiable grade will be used for scoring/GPA calculations.
- Points and GPAs will be calculated by the Registrar’s Office and grade points will be calculated using the current catalog criteria which includes +/- weighing. Plus, or minus is equivalent to the following:
  - (A) = 4
  - (A-) = 3.7
  - (B+) = 3.3
  - (B) = 3.0
  - (B-) = 2.7
  - (C+) = 2.3
  - (C) = 2.0
- For students, who have been awarded credit for successful performance in subject examinations of the CLEP or DSST programs, the credits will be accepted, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentage ranking.
- For students who have been awarded credit for successful performance in subject examinations of the AP program, the credits will be accepted for scores of 3, 4, or 5, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages of ranking.
- For students, who have been awarded credit for Prior Learning Assessment, the credits will be accepted for Passing (P) grades, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages of ranking.
- For students, who have additional educational attainment, the Registrar’s Office will verify degrees awarded from official transcripts.
## Associate of Nursing Curriculum (LPN to RN)

### Prerequisite Coursework

The following courses must be completed with a “C” or higher (not a “C-”) prior to admission into the Associate of Science Nursing Program. Grades in prerequisite courses are a major factor in ranking applications for admissions.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOH 201</td>
<td>Anatomy &amp; Physiology I with Lab</td>
<td>4</td>
</tr>
<tr>
<td>CHMY 121</td>
<td>Introduction to General Chemistry with Lab</td>
<td>4</td>
</tr>
<tr>
<td>M 121</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>NRSRG 100</td>
<td>Introduction to Nursing</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

(semester I)

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOH 211</td>
<td>Anatomy &amp; Physiology II with Lab</td>
<td>4</td>
</tr>
<tr>
<td>WRIT 101</td>
<td>College Writing I</td>
<td>3</td>
</tr>
<tr>
<td>NUTR 121</td>
<td>Clinical Human Nutrition</td>
<td>2</td>
</tr>
<tr>
<td>PSYX 100</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

(semester II)

**For LPNs with an active unencumbered Montana license, there is no age limit on the prerequisite courses**

### Prerequisite LPN Coursework

The courses listed below are required in the program of study for the Associate of Applied Science in Practical Nursing. The courses are offered at Great Falls College MSU in the following sequence:

#### FALL SEMESTER

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSRG 135</td>
<td>Nursing Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>NRSRG 130</td>
<td>Fundamentals of Nursing</td>
<td>7</td>
</tr>
<tr>
<td>NRSRG 138</td>
<td>Gerontology of Nursing</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

#### SPRING SEMESTER

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSRG 140</td>
<td>Core Concepts of Adult Nursing</td>
<td>7</td>
</tr>
<tr>
<td>NRSRG 144</td>
<td>Core Concepts of Mental Health</td>
<td>2</td>
</tr>
<tr>
<td>NRSRG 142</td>
<td>Core Concepts of Maternal / Child</td>
<td>3</td>
</tr>
<tr>
<td>NRSRG 148</td>
<td>Leadership Issues</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>14</strong></td>
</tr>
</tbody>
</table>
Completion of LPN to RN Transition Course

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSG 250</td>
<td>LPN to RN Transition</td>
<td>3</td>
</tr>
</tbody>
</table>

ASN Program Coursework

The course listed below are required in the Associate of Science Nursing program.

After acceptance in RN program:

**SPRING SEMESTER**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSG 252</td>
<td>Complex Care Needs – Maternal/Child Client</td>
<td>3</td>
</tr>
<tr>
<td>NRSG 254</td>
<td>Complex Care Needs – Mental Health Client</td>
<td>2</td>
</tr>
<tr>
<td>NRSG 256</td>
<td>Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>*BIOM 250</td>
<td>Microbiology with lab</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12</td>
</tr>
</tbody>
</table>

**SUMMER SEMESTER**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*SOCI 101</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>NRSG 262</td>
<td>Complex Care Needs – Adult Client</td>
<td>4</td>
</tr>
<tr>
<td>NRSG 265</td>
<td>Advanced Clinical Skills</td>
<td>1</td>
</tr>
<tr>
<td>NRSG 266</td>
<td>Managing Client Care</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12</td>
</tr>
</tbody>
</table>

*Students are encouraged to complete these non-nursing courses prior to being accepted into the ASN program.*

*Once enrolled in nursing courses, a minimum of a grade of “C” in all courses is required to continue in the program. In the clinical setting, students must achieve a grade of 75% in all rotations of each clinical experience in order to continue in the program.*
NAME ______________________________________________________________________

ADDRESS __________________________________________________

CITY _____________________________________ ST _________ Zip Code _____________

TELEPHONE (Home) _______________________ (Cell/Other) ___________________________

E-Mail ADDRESS _____________________________________________________________

GFC MSU STUDENT IDENTIFICATION NUMBER: _________________________________

CURRENT MONTANA LPN LICENSE # __________________________

Check-off List

<table>
<thead>
<tr>
<th>✓</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Complete Admissions File.</strong> A completed admissions file includes a completed application, copies of high school/GED/HiSET transcripts or diplomas, completion of testing or submit official college transcripts verifying placement. Complete admissions files will be verified by the registrar’s office and applicants with incomplete file will not be admitted to the program. Students are encouraged to check with the admissions office to confirm that their admissions file is complete.</td>
</tr>
<tr>
<td></td>
<td><strong>In Good Academic Standing</strong> All students must be in good academic standing which means they are not on academic probation OR academic probation continued, OR academic suspension. Good academic standing will be verified by the registrar and any applicants who are not in good academic standing will not be admitted to the program. Students are encouraged to check with the registrar’s or admissions office to confirm that they are in good academic standing.</td>
</tr>
<tr>
<td></td>
<td><strong>Application Evaluation</strong> (complete form for submission)</td>
</tr>
<tr>
<td></td>
<td><strong>Technical Standards Form</strong> (signed)</td>
</tr>
<tr>
<td></td>
<td><strong>Transfer Practical Nurse students ONLY: Registrar Verification Form</strong> (must be completed by Registrar, in a sealed envelope and attached)</td>
</tr>
<tr>
<td></td>
<td><strong>Verification of LPN work experience</strong> (form attached)</td>
</tr>
<tr>
<td></td>
<td><strong>Official Transcripts for all completed secondary education</strong> (Send transcripts to Registrar – no need to include in packet)</td>
</tr>
<tr>
<td></td>
<td><strong>Copy of current unencumbered Montana LPN license</strong> (must be attached)</td>
</tr>
</tbody>
</table>

Please only send required documentation as other supplemental items will be discarded.
Important Note:
The Montana Board of Nursing may not allow you to take the national exam following the completion of this program. Acceptance for taking national exams, if you have a felony conviction, is approved or denied by the Montana Board of Nursing on an individual basis. If you have a felony conviction, contact the Montana Board of Nursing for further information before making an application to the program.


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**Technical Standards**

Associate of Science Nursing Program --- Great Falls College MSU

To successfully complete the Practical Nursing Program, students must demonstrate their competency in carrying out tasks necessary for safe and effective practices in the field:

- Perform entry data tasks using available technology;
- Provide all aspects of patient care including medication administration and treatments according to nursing unit guidelines;
- Turn/reposition bedfast patient, alone or with assistance, to prevent hazard of immobility. Transfer patients from bed to chair, bed to stretcher, chair to bed as needed throughout shift alone or with assistance;
- Transport patients in wheelchairs as necessary;
- Answer patient call lights or intercom system to determine patient needs;
- Perform CPR – ventilation/compression
- Assemble medical equipment and supplies
- Maintain professional manner and decorum regardless of time pressures or frequent interruptions often present in the clinical setting;
- Maintain confidentiality with regard to all phase of work;
- Read, write, and accurately perform math calculations;
- Effectively communicate patient information in a culturally sensitive manner
- Accurately documents treatment information;
- Accurately differentiate colors
- Respond appropriately to patients’ and other healthcare workers’ questions, requests, and directions
- Accurately assess conditions of the human body
- Demonstrate understanding and adherence to professional standards of nursing

The above listing is composed of general examples. Specific jobs may have other demands.

I understand that I will be expected to demonstrate competency in the technical standards stated above in order to successfully complete the program.

______________________________________________________________________

Student Signature                                      Date
Please Complete

Applicant Name: ____________________________  GFC MSU Student ID: ____________

Application Scoring:

Eligibility Assessment: (Place “Y” in blank to indicate requirement has been met)

- Admitted to Great Falls College MSU and admissions file complete
- In good academic standing
- Each Prerequisite course completed with minimum grade of “C” not “C-“ or higher
- 2.5 Cumulative Prerequisite GPA
- A copy of current unencumbered Montana LPN license must be attached
- Transfer students ONLY – Registrar Verification form must be completed, in a sealed envelope & attached
- Has not failed two nursing courses
- Has not withdrawn from any nursing course(s) more than once

Prerequisite Course Work Record

Please summarize your prerequisite course work by completing the table below and by sending official transcripts directly to GFC MSU Registrar’s Office taken at another institution

<table>
<thead>
<tr>
<th>Great Falls College MSU Course</th>
<th>Course #</th>
<th>Institution course was completed</th>
<th>Credits</th>
<th>Grade</th>
<th>Term/Year Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Psychology</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Anatomy and Physiology I with Lab</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Human Anatomy and Physiology II with Lab</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intro to General Chemistry with Lab</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>College Writing</td>
<td></td>
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<td></td>
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<tr>
<td>College Algebra</td>
<td></td>
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<td></td>
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<tr>
<td>Clinical Human Nutrition</td>
<td></td>
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<tr>
<td>Introduction to Nursing</td>
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</tbody>
</table>

All non-LPN coursework completed with “C” or higher

__________
Admissions Criteria Score:

A. Performance in LPN courses (104 points possible): Grade A = 4, A- = 3.7, B+ = 3.3, etc. Multiply that number by the Emphasis = points

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Grade</th>
<th>Emphasis</th>
<th>Points</th>
<th>College taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSG 130</td>
<td>Fundamentals of Nursing</td>
<td></td>
<td>x</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>NRSG 135</td>
<td>Nursing Pharmacology</td>
<td></td>
<td>x</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>NRSG 138</td>
<td>Gerontology for Nursing</td>
<td></td>
<td>x</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>NRSG 140</td>
<td>Adult Nursing</td>
<td></td>
<td>x</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>NRSG 142</td>
<td>Maternal Child Nursing</td>
<td></td>
<td>x</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>NRSG 144</td>
<td>Mental Health</td>
<td></td>
<td>x</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>NRSG 148</td>
<td>Leadership Issues</td>
<td></td>
<td>x</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>NRSG 250</td>
<td>LPN to RN Transition</td>
<td></td>
<td>x</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

Total first year nursing courses score: __________

B. Years ACTIVE in recent practice as LPN (10 points maximum)

Verification forms are required – see attached

<table>
<thead>
<tr>
<th>Years of Occupational Experience</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>&gt;1 year</td>
<td>5</td>
</tr>
<tr>
<td>1-5 years</td>
<td>10</td>
</tr>
<tr>
<td>5-10 years</td>
<td>7</td>
</tr>
</tbody>
</table>

Total for years’ experience score: __________

C. Previous Educational Attainment (5 points maximum – points awarded for one degree only)

Verification required – official transcript with degree posted on file with Registrar

<table>
<thead>
<tr>
<th>Degree Attained</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master’s Degree (if so, list college _________________________________)</td>
<td>5</td>
</tr>
<tr>
<td>Bachelor’s Degree (if so, list college _________________________________)</td>
<td>4</td>
</tr>
</tbody>
</table>

Previous education attainment score: __________

D. GFC MSU/MSUGF COT/Great Falls Vo Tech Nursing Graduate - Add 10 points

List date of Graduation: ________________

GFC MSU nursing graduate score: __________

TOTAL APPLICATION SCORE (total 129 points possible) __________

In case of a tie at the raw point level, these are the tie-breaking criteria:

- Veteran’s Priority of Service for Veteran and Eligible Spouse (copy of DD 214 or other official separation documents will be required as well as documentation of eligible spouse.)
- Highest overall GPA
- Highest prerequisite GPA

“This training program is supported in part by a $15 million grant awarded from the U.S. Department of Labor. Because of this support veterans and eligible spouses may qualify for Veterans Priority of Service in this program.” For more information, please contact Kim Martin, nursing program director; 406.771.4356. kimberly.martin@gfcmsu.edu

This workforce program is supported in part by a $15 million grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The program does not necessarily reflect the official position of the U.S. Department of Labor. The U.S. Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.

More information can be found at the following link http://www.gfcmsu.edu/swammei/disclaimer.html. Unless otherwise noted, this work is licensed under a Creative Commons Attribution 3.0 Unported License (http://creativecommons.org/licenses/by/3.0/us/).
REGISTRAR’S VERIFICATION FORM

FOR REGISTERED NURSE APPLICATION – TRANSFER PRACTICAL NURSE GRADUATES ONLY

The GFC MSU Registered Nurse (RN) Application Committee must receive the Registrar’s Verification Form with the application for the RN program in an officially sealed school envelope sealed by the Registrar completing this form. This is to assure that the Verification Form came from the school and was not opened by the applicant. Transfer Practical Nurse Graduates submitting an application without a properly sealed Verification Form will cause your application to be denied.

This form is to be completed in its entirety and signed by the College Registrar of the school granting the LPN degree.

This certifies that __________________________________________

First Name  Last Name  Other Last Name

Completed all coursework and clinical practice on: __________________________________________ DATE

Graduated on or is a candidate for graduation on: __________________________________________ DATE

Received the following degree: __________________________________________________________ Name of Degree Obtained

Is in Academic Good Standing at your College YES  NO

From: __________________________________________

Name of Academic Institution that granted the degree

Signed and the college seal affixed this _____________ day of __________________, ___________.

Month  Year

I swear under penalty of perjury under the laws of the State of Montana that the foregoing is true and correct.

___________________________________________

Signature of Registrar

________________________

[SEAL]

TYPE or PRINT your name and title
GFC MSU ASN PROGRAM
Verification of LPN Occupational Experience in Medical Field

Applicants please make copies of this form if you have been employed at more than one site

_________________________________________ employed as an LPN
(PRINT) Last Name, First, Middle Initial

From ______________ to ______________ working an average of ______ hours per week.
Month/Day/Year         Month/Day/Year

Total hours of Occupational Experience __________

COMMENTS/DESCRIPTION OF DUTIES:        JOB TITLE: _______________________

__________________________
Name of Employer (please Print)

__________________________
Mailing Address (Street Address, P.O. Box)

City, State, Zip Code

__________

Signature of Employer/Supervisor/HR Representative

Date

OFFICE USE ONLY:
TYPE:______________________                AMOUNT:______________________

REVIEWS BY:____________________               DATE:______________________