SUBJECT: Institutional Animal Care & Use Committee
PROCEDURE: 1001.1 Animal Users and Principal Investigators Training Requirements
EFFECTIVE: April 2024   **REVISED:**   **REVIEWED:**

Purpose

Investigators and other personnel shall be appropriately qualified and experienced for conducting procedures on living animals (US Government Principle VIII). The Institutional Animal Care and Use Committee (IACUC) requires that all personnel handling animals or teaching that involves handling, or performing procedures on live vertebrate animals, whether in the laboratory or in the field, complete minimum training requirements for that role. Proficiency in techniques must be demonstrated prior to performing unsupervised procedures.

Process

Personnel performing routine animal husbandry are not required to be added to a protocol.

Personnel performing technical procedures are required to be added to a protocol before working under the protocol.

CITI training and other applicable training may need to be completed to secure protocol approval. Required CITI Courses include:

- CITI modules and learning curricula are assigned based on roles by filling out a course enrollment questionnaire. To be taken once.
    a) Principal Investigators
    b) Investigators and Staff curricula
    c) Species-specific training in CITI
- Working with the IACUC Refresher- to be taken every 3 years following completion of a. above.

Once the IACUC protocol has been approved, animal facility orientation (as applicable) and animal handling/procedure (as applicable) training may need to be completed before working on a protocol.

- Facility Orientation as applicable
- Animal handling as applicable
- All personnel must display proficiency in the specific procedures they will be performing on animals as described in each IACUC protocol. There are many training opportunities available to personnel for example:
    a) Online videos such as those produced by NIH Office of Laboratory Animal Welfare and Jove Charles River training videos.
    b) Continuing education