



GREAT FALLS COLLEGE
MONTANA STATE UNIVERSITY

PROFESSIONAL DEVELOPMENT PLAN

Note: Plans must be submitted by **September 20** for consideration at the fall meeting, or by **February 15** for consideration at the spring meeting.

Faculty should retain evidence of completion for submission with promotion portfolios. Evidence should not be sent to the Tenure and Promotion Committee.

Only **new** (not previously approved) professional development should be included on this form. Retain all previous PDPs and evidence.

CANDIDATE INFORMATION

Name:	Date Submitted:
Current Level:	Date Current Level Achieved:
Level Seeking:	
Date of Hire:	

COURSEWORK/PROFESSIONAL DEVELOPMENT FOR CONSIDERATION

List professional development below. DO NOT list individual courses if you are participating in a degree/certificate program. * If submitting more than five items with this plan, use the Professional Development Tracker Form.

Course or Training	Institution/Provider	Hours (Convert Credits to Hours; 1 cr.=30 hours)	Date Scheduled or Taken	How does this support your work at the college or professional growth?

DEGREE PROGRAMS

List the name and type of degree or certificate programs below.

Degree/Certificate Program	Institution	Hours (Convert Credits to Hours; 1 cr.=30 hours)	Date Completed or Expected Completion

*See handbook for more information.

SIGNATURES

Total Number of Hours Submitted: _____

Faculty Signature

I have reviewed the Professional Development Plan presented above.

Division Director

Date

The Tenure and Promotion Committee has reviewed the Plan presented above.

Number of Approved Professional Development Hours: _____

Tenure and Promotion Committee Chair

Date