



2024-2025 STUDENT Income Verification Form for Non-tax Filers

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Complete this form in ink; please do not leave any questions blank. Print student name and student ID number in ink on any attached documents. *Allow 2-4 weeks for processing after all documents are submitted.* Periodically check [Banner Web/My Info](#) for an award letter or status update.

Student Information

Name: _____ Student ID: _____

Email Address: _____ Phone: _____

The instructions and certifications below apply to the student.

Check the boxes that apply:

- You were not employed and had no income earned from work in 2022.
- You were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document is provided. (Provide copies of all 2022 IRS W-2 forms issued to the student by their employers). List every employer even if the employer did not issue an IRS W-2 form.

Complete the table. If no income was received or earned for 2022, enter \$0 or N/A. If more space is needed, please use the back of this form. **Attach documentation, such as W-2 forms for each source of income.**

| Employer's Name | IRS W-2 or an Equivalent Document Provided? | Annual Amount Earned in 2022 |
|---|---|------------------------------|
| <i>(Example) ABC's Auto Body Shop</i> | Yes | \$4,500.00 |
| | | |
| | | |
| | | |
| Total Amount of Income Earned from Work | | \$ |

Statement of Non-Filing

My relevant tax authority, were I to file 2022 taxes, would be:

- U.S. Internal Revenue Service (IRS)
- Tax authority other than U.S. IRS (e.g., the Republic of the Marshall Islands, the Republic of Palau, the Federated States of Micronesia, a U.S. territory or commonwealth, or a foreign government). You must provide a verification of non-filing from the relevant tax authority. (If unable to obtain this document, contact the financial aid office)

I certify that I am not required to file a 2022 income tax return.

Certification and Signature

WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.

I hereby certify that all the information reported is complete and correct.

Student's Signature: _____ Date: _____

Submit completed form through secure means (fax, U.S. mail, personal delivery). To maintain security, do not email the completed form.