



GREAT FALLS
COLLEGE
MONTANA STATE
UNIVERSITY

Welcome!



WELCOME





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UNIVERSITY

Department Name

Approve minutes from
1.3.25





CAMPUS UPDATES





The Foal Monty

NOFS

Science Fair

Thank you



WELCOME

AMIE THOMPSON

10KSB Executive Director

I am excited that Amie Thompson has joined us at Great Falls College as the executive director of the 10KSB Program. As you know, Great Falls College partnered with Goldman Sachs to be the western hub for its 10,000 Small Businesses Program, with a new initiative to reach small businesses in rural states. We will be conducting a class for Montana small businesses this spring. In the fall, we will move to another western state. Amie will take the lead on this initiative in her new role.



10KSB

THANK YOU!



**Dean Wagner-
Fossen**



Leah Habel

 The Fossil Monty
NOFS
Science Fair

 Thank you
10KSB



Judges
We need you!
[Click here to register](#)



High School/Middle school Fair
March 11th
We need volunteers, see Charla to help out



Elementary Fair
March 13th
We need volunteers, see Charla to help out



The Foyal Monty



Auction Items

We need items!

See Staci or Kristi if you have an item you'd like to donate



Table Sales

3 tables down, 22 to go!



March 29 4pm-9pm

Want to help?

See Kristi if you'd like to help out

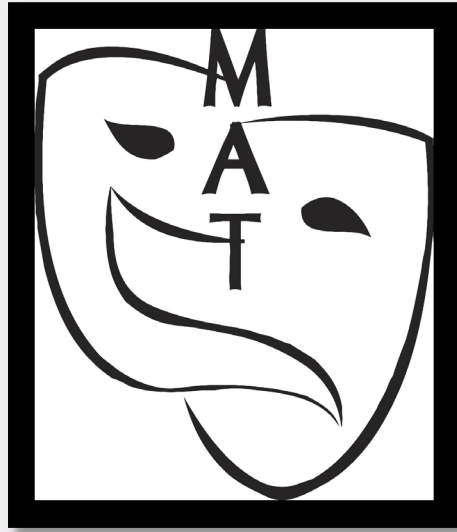


NOFS

Science Fair

Thank you

1OKSB



The Foyal Monty

Presented by Montana Actors' Theatre

April 18th

Set in a posh penthouse in Chicago, *Foyal Monty* is a comedic play that weaves mistaken identities, romantic misadventures, and suspicions of criminal activity. The story centers around Montgomery “Monty” Feely, an earnest young man about to marry Philomena “Filly” Halligan, the spirited daughter of Dominic, a protective and eccentric patriarch with grandiose plans. As Monty tries to navigate Dominic’s threats, Filly’s wedding stress, and his own slip-ups, chaos ensues with the arrival of Reilly, a sharp-tongued friend, a mysterious package, and a series of unexpected visitors.

Amid misunderstandings about strippers, suspicious "concierges," and veiled threats, Monty discovers connections hinting at Dominic’s involvement in organized crime. As tensions build and hilarity unfolds, Monty is forced to juggle loyalty, love, and a package that might hold dangerous secrets—all while trying to avoid disaster at his impending wedding.





AWESOME
otters!





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AWESOME otters!

February 2025



Kellie Anderson-Taves



Victoria Bull



Sherry Lynn Dow



Calvin Gone



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AWESOME otters!

February 2025



Teddy Lopez



Stacy Lowery



Shannon Marr



Charla Merja



Eleazar Ortega



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Committee and Unit Goal Update





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Perkins Committee

College Council Goal Update



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College Council

College Council

Goal: Increase the number of participants who attend College Council.

Pillar 1: Inclusivity

Strategic Plan Goal: Campus engagement

Description: Create excitement for campus activities and events



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College Council

Goal: Increase the number of participants who attend College Council.

Tasks completed:
Attendance tracking system



AY 2024

COLLEGE COUNCIL ATTENDANCE TRACKER											
2023/2024	IN-PERSON	ONLINE	TOTAL								
AUGUST	20	11	31								
SEPTEMBER	21	15	36								
OCTOBER	25	14	39								
NOVEMBER	28	14	42								
DECEMBER	27	14	41								
JANUARY	26	12	38								
FEBRUARY	32	15	47								
MARCH	35	13	48								
APRIL	33	15	48								
MAY	39	11	50								
JUNE	24	12	36								
							MEETING AVERAGE				
							41.45454545				



AY 2025

COLLEGE COUNCIL ATTENDANCE TRACKER											
2024/2025	IN-PERSON	ONLINE	TOTAL								
AUGUST	24	16	40								
SEPTEMBER	31	26	57								
OCTOBER	31	18	49								
NOVEMBER	34	17	51								
DECEMBER	36	17	53								
JANUARY	25	16	41								
FEBRUARY			0								
MARCH			0								
APRIL			0								
MAY			0								
JUNE			0								
							MEETING AVERAGE				
							48.5				



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College Council

We implemented the following to help increase attendance throughout the year:

- Systematized agenda and meeting materials
- Teams site
- Otter Tip of the Day
- Public invited
- Implemented voting

**What are your ideas to increase attendance in
January, June and August?**



Strategic Action Plan for

Great Falls College MSU

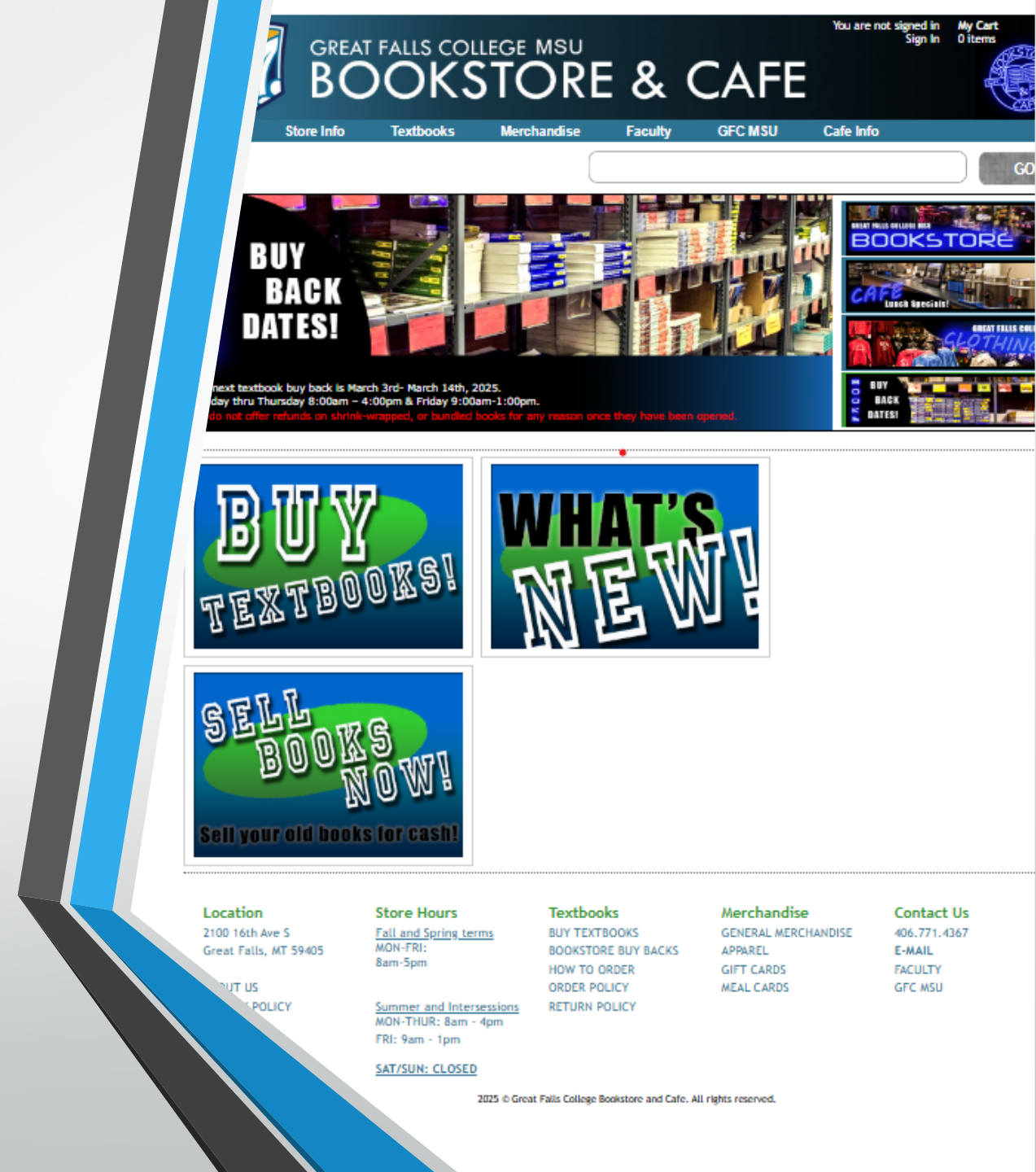
Bookstore and Café.

Unit goal:

- Create a more effective and efficient process to assist customer understanding when viewing and ordering course materials on the Bookstore web site.

Indicator of achievement:

- Increase the number of orders for course materials on the web site.
- 790 orders processed in 2023.
- 787 orders processed in 2024.



Location

2100 16th Ave S
Great Falls, MT 59405

Store Hours

[Fall and Spring terms](#)
MON-FRI:
8am-5pm

[Summer and Intersessions](#)
MON-THUR: 8am - 4pm
FRI: 9am - 1pm

[SAT/SUN: CLOSED](#)

Textbooks

BUY TEXTBOOKS
BOOKSTORE BUY BACKS
HOW TO ORDER
ORDER POLICY
RETURN POLICY

Merchandise

GENERAL MERCHANDISE
APPAREL
GIFT CARDS
MEAL CARDS

Contact Us

406.771.4367
E-MAIL
FACULTY
GFC MSU

Steps already taken:

Brainstorm ideas together for achieving our goal	Steve Halsted & Courtney Brooks
Review and document, the positive and negative aspects of our current website.	Steve Halsted & Courtney Brooks
Create a survey for instore and distant students to find pro & cons of web site. Ask for recommendations and ideas	Steve Halsted & Courtney Brooks Help from Eleazar Ortega
Distribute survey	Steve Halsted & Courtney Brooks

Bookstore Survey:

How easy is it to do the following on the Great Falls College Bookstore website <https://www.thecottagebookstore.com/> ?

	Extremely easy	Somewhat easy	Neither easy nor difficult	Somewhat difficult	Extremely difficult
Navigate the website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Find your required course materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Order your required course materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How often do you order course materials from our website in a typical year?

Every semester	Most semesters	Never
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you use the information on our website (ISBN, prices, etc.) to do comparison shopping?

Always	Most of the time	About half the time	Sometimes	Never
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Which method do you find most convenient to purchase course materials through our bookstore?

- Ordering online
- Purchasing in the store
- Both ordering online and purchasing in the store are convenient
- Neither

What would make our website easier for you to find and order your course materials?

Do you have any other suggestions for improving our website?

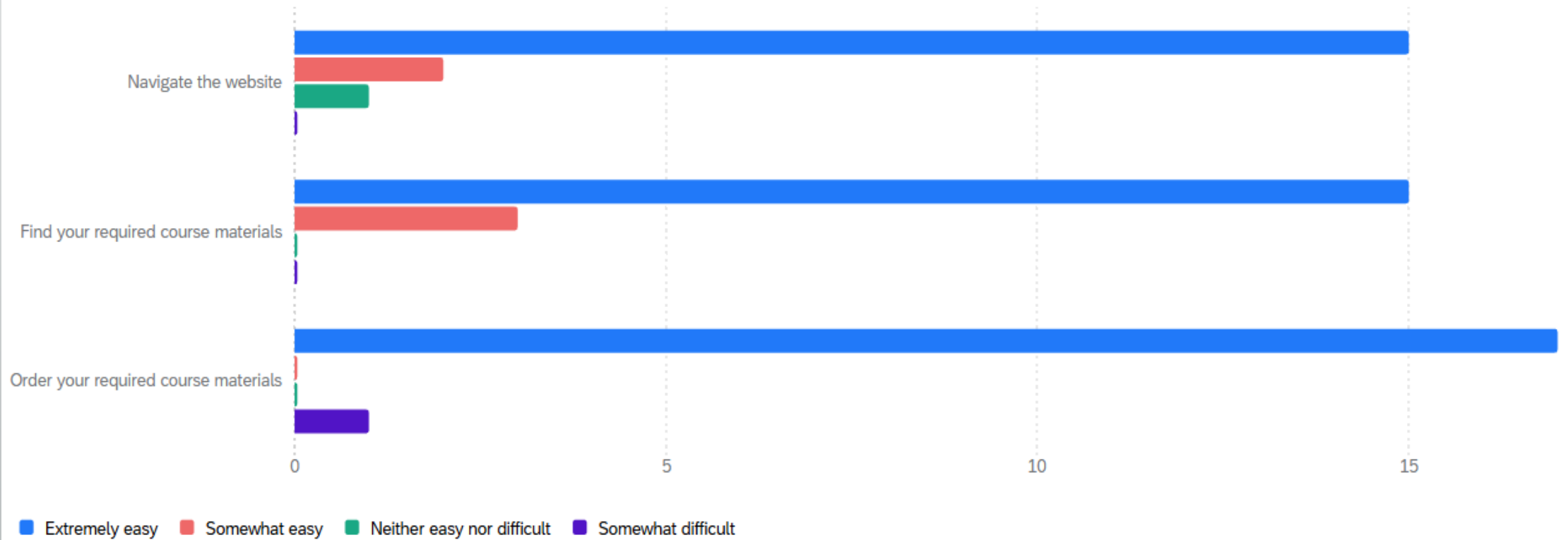


Distribution:

- We have distributed to 239 students that have ordered textbooks on our website Spring 2025.
- We have QR codes for students to scan at our registers.
- We handed out links to all our customers.
- We have received 24 responses to our survey so far.

Results:

How easy is it to do the following on the Great Falls College Bookstore website <https://www.thecottagebookstore.com/> ? 18 ⓘ



Results:

Do you use the information on our website (ISBN, prices, etc.) to do comparison shopping? 18 ⓘ



Always 5 (5 Responses)



Results:

What would make our website easier for you to find and order your course materials?

- More links on the college web site
- Letting people pick up books after they put what they want to use to pay for the books
- Nothing. It's very user friendly.
- Having the option to order right from the class schedule
- Nothing really, I get on banner web and it takes me to the bookstore and my books are listed. Pretty simple.
- Nothing
- Nothing I think that it is set up extremely well and easy to navigate

What next:

- Continue to distribute the survey through Block B and Summer 2025 orders. 6/13/25
- Compile data and establish improvements we wish to make to the website. 10/1/25
- Consult with IT and provider on possible modifications and improvements options. 11/1/25
- Create plan to implement modifications and improvements if we determine it necessary. 12/31/25



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Staff Senate

Staff Senate Goals



Staff Senate Goals

- ***Host monthly staff senate meetings***
 - ***Have 50% of staff attend at least one meeting within the first year***
- ***Establish grant application process for staff to fund professional development opportunities***
 - ***Have at least 5 applicants within the first year***



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Perkins Committee

PERKINS Update





Membership

- Stacy Lowry, Chair, Reporting and Grants Coordinator
- Heidi Frazier, Dental Hygiene Clinic Coordinator
- Kody Gilleo, Computer Support Specialist I
- Lisa Ward, Controller
- Quincie Jones, Executive Director, Career and Technical Education (CTE)
- Staci Weigum, Dual Enrollment and Montana Career Pathways Coordinator



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Perkins Committee

2024 Perkins Goal Update

Goal: Revise the Perkins request form to more efficiently clarify the requirements of Perkins-funded projects.



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Perkins Committee

New Perkins Goal

Goal: Create a Perkins handbook which will effectively provide guidance to committee members to become more efficient in the areas of best practices, procedures, and responsibilities.

Timeframe: 6.30.2027



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Perkins Committee

Perkins Goal Update

Progress: 5% - A very rough draft started.



Strategic Plan – Where does it fit?

Pillar 3 – Excellence: Learn, assess, and innovate.

Effectiveness – Seek and encourage efficiency and innovation in the work of the college.

E1.1 Increase the number of process improvements implemented each academic year.

E1.1a By 2027, 100% of units implemented at least one process improvement.

NWCCU Mid-Cycle Report





Mid-Cycle Report and Visit

[College Council | NWCCU Institutional Accreditation | Microsoft Teams](#)

- The draft schedule is in the [2025 Mid-Cycle Visit](#) folder.
 - The visit is on Thursday, April 3 and Friday, April 4.
- The current draft of the report is in the [Drafts of report](#) folder
 - Please review and comment on the draft with any suggestions, questions, etc.
 - The report is due on (or around) Feb. 20.



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POLICY

POLICY



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Policies to Review

New Policy

607.1 Smudging on Campus



Changes

201.1 Copyrighted Materials

310.1 High School Dual Enrollment

311.1 Academic Forgiveness/Fresh Start

405.5 Processing Threat Reports



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BUDGET

BUDGET



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Budget & Fiscal Responsibility

Aligns resources with strategic goals and objectives

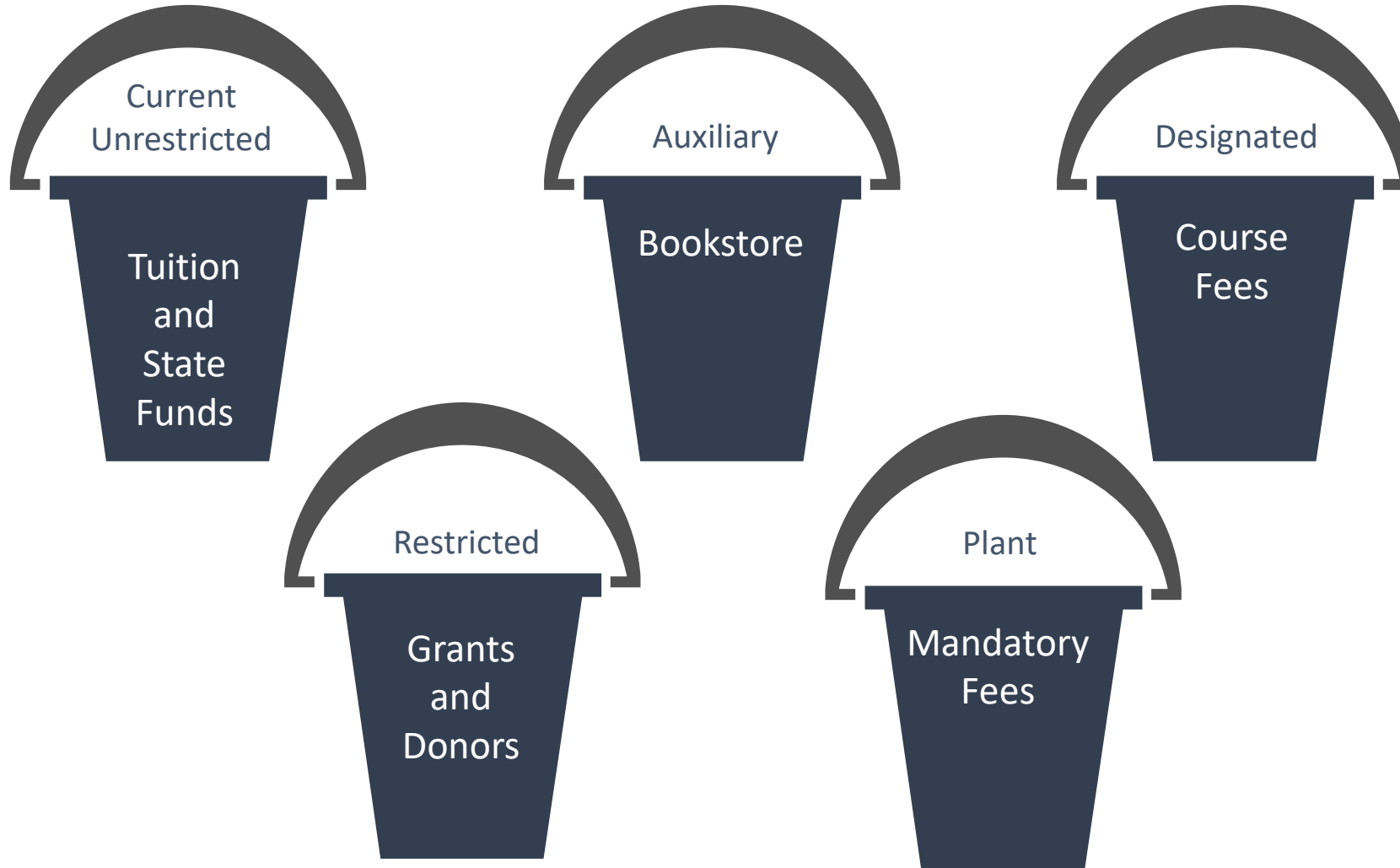
Maximizes use of financial, physical and human resources to provide an effective and efficient learning experience for students

Demonstrates stewardship

Provides accountability



Fund Overview





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Budget Process

Legislative Process

Montana University System Process

Great Falls College Process



Institution Level

Pay Plan

Inflationary cost increases

Staff rolling off grant funding

Personnel changes

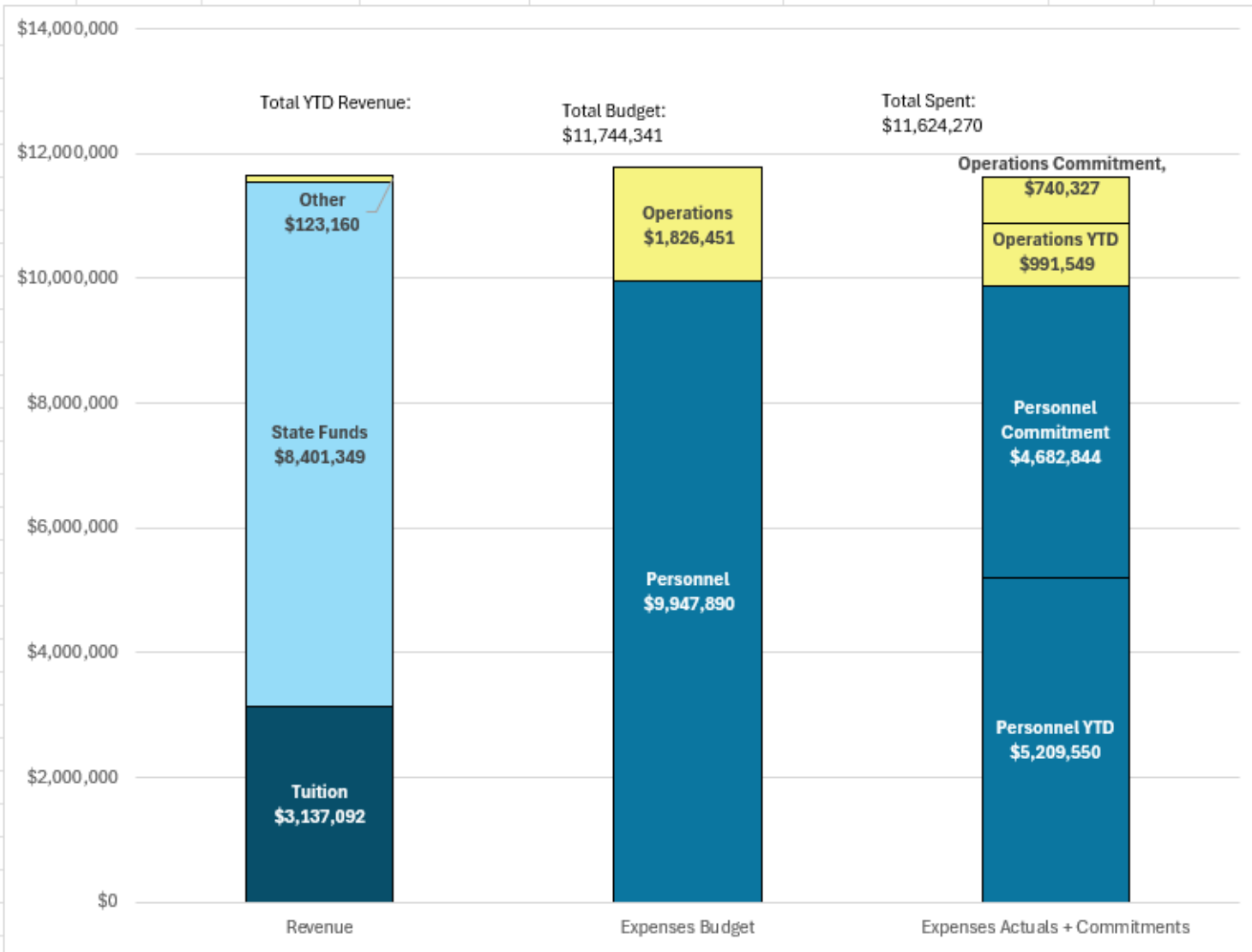
1-2-Free

Department Level

- Adjunct staffing needs
- Inflationary cost increases
- Accreditation visits



Fiscal Year 2025 Finance Update



Potential surplus
\$125,00-170,000



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OTTER TIP OF THE MONTH



OTTER TIP OF THE MONTH



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Marketing & Communications

Website Update

- The website will be live **Wednesday, February 12**
- Marketing will be in the Atrium through Friday to help students, faculty and staff with any questions from **10 a.m. -2 p.m.**

[Home - Great Falls College](#)





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Public Comment

PUBLIC COMMENT





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Upcoming Committee and Unit Goal Presenters:

- Internal Academic Program Review
- Campus Culture Committee
- Advising





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Next Meeting

March 7, 2025

8:30 am- 10:00 am B101

